

**COVID-19 Tenant WORKSHEET**

DATE: \_\_\_\_\_ TENANT NAME: \_\_\_\_\_

ADDRESS: \_\_\_\_\_

Thank you for contacting us.

Like you, we are taking it day by day and learning more and more about this global pandemic. This is unknown territory and everyone is affected.

As of April 1<sup>st</sup>, 2020 please note that we are waiving any late fees for April 2020 rent, but you MUST complete this form and return it to us by April 5<sup>th</sup>, 2020 by email or mail (you can text to our email: [support@holismproperties.com](mailto:support@holismproperties.com) ), Holism-Properties, P.O. Box 0133, Lincolnshire, IL, 60069

If your work has been interrupted due to the virus, we have developed a worksheet to help assist you:

1. Employer name: \_\_\_\_\_ Contact person: \_\_\_\_\_

Phone #: \_\_\_\_\_ Date of Unemployment: \_\_\_\_\_

Your SSI #: \_\_\_\_\_

2. Will your employer continue to pay you during the "stay in your home period"? Yes or No

How long does your employer anticipate you being off? \_\_\_\_\_

3. Did you file for Unemployment? Yes or No Date of filing: \_\_\_\_\_

4. Have you filed for Emergency Assistance within the past 12 months? Yes or No

5. Have you filed your 2018 taxes? Yes or No Did you get a refund? Yes or No

6. Have you filed your 2019 taxes? Yes or No Did/Are you due a refund? Yes or No

7. If you have filed your 2018 taxes and qualify for a stimulus check from the government, how do you plan to utilize the check amount(s)? \_\_\_\_\_

8. Are you aware that We Energies has agreed to delay their moratorium for customers that might normally have their services disconnected? Thus, this should provide more money to go toward your rent.

9. Are you aware that several local companies are aggressively hiring now? Some of these companies are Amazon, Walmart, Roundy's (Pick 'n Save, Metro Market)